

List of Common Mistakes Preventing from Reviewing the Scientific Article for Publishing in Magazine «Perm University Herald. Juridical Sciences»

1. The volume of the article does not comply with requirements **40 to 60 thousand characters including spaces**.
2. The uniqueness of the text (the text «body») of the article is less **than 80%**.
3. The «body» of the text is not **split into the following sections**: introduction, main contents (the author has the right to entitle the contents and split the body of the article into several parts each having its own title); results/discussions; conclusions.
4. The text of the article doesn't not comply with the following **requirements**: lettering in Times New Roman Cyr, size – 14, line interval – one and a half.
5. The author **does not differentiate between a hyphen (-) and a dash (–)**. For example, a dash with no spaces should be used between figures, for ex.: 12–15.
6. The title of the article does not comply with the following requirements: typed in capital letters and in bold, on center.
7. **There is a full point** after the article title.
8. There is no **UDC** given proceeding the title on the left in Roman type.
9. The information about the author is given incorrectly under the title. The initials and the family name should be given under the title, typed in bold. **The initials should not follow the family name**.
10. The scientific degree, the academic title, the position of the author **are not given in the article**.
11. **The place of work of the author is not given** in the article (the place name should be given fully with no abbreviations).
12. The address of the author's place of work is not given (**including the absence** of the post code).
13. There is **no information** in the article **about the author's articles in the «Scopus» or «Web of science» databases** as the DOI of such articles.
14. There is **no e-mail address** in the article.
15. The size of the summary in Russian does not comply with the stipulated requirements of **200-250 words**.
16. The mandatory structure of the **author's summary** is not followed: introduction; purpose and targets; methods; results/discussions; conclusions.
17. The author's summary is not followed by **8 to 10** keywords (phrases) that characterize the article topic (in straight Roman letters).
18. The bibliography **is not in alphabetic order**.
19. **Not only scientific sources** are given in the bibliography (scientific articles, monographs, scientific researches, course books, electronic sources etc.), but also normative law acts and the materials of the court practice – which, according to the rules of our magazine, are placed as paginal references and are not additionally mentioned in the bibliography list.
20. **Several sources are given under the same figure** in the bibliography list.
21. **The bibliography list is titled differently**: list of literature, literature and etc, - this is incorrect.
22. The references to the normative law acts and court arbitration practice are **not paginal**.
23. References do not comply with the following requirements: types in Times New Roman Cyr, size – 10, interline interval – single.
24. A reference to the normative law act is recorded incorrectly (the correct recording is as follows):
About introducing changes into Part 1 of the Russian Federation Civil Code: RF Federal Law dd 08.03.2015 # 42-FZ // Official web portal of legal information. URL: <http://www.pravo.gov.ru>. (access date: 09.03.2015).
About improvement of the Russian Federation Civil Code: Russian Federation Presidential Order dd 18.07.2008 # 1108 (revised on 29.07.2014) // RF Collection of Laws. 2008. # 29 (part 1). Art. 3482.
25. Numbering of the references to the normative law acts and court arbitration practice **shall not be started at each page**.
26. The main text does not have a reference to the **source listed in the bibliography** (in square brackets a number of the bibliography source is given, after the comma – the cited page of the source is given: [5, p. 216]).
27. The cited page of the source is given after the comma **with a capital letter «P.» but should have been given with a lower-case letter «p»**.
28. The sources in the bibliography do not comply with state standard **GOST R 7.0.5–2008**.
29. The bibliography shows **not the total number of pages in a book**, monograph or any other scientific publication, but the specific page of citing.
30. The bibliography **does not show** the title of the publisher of a book, monograph or any other scientific publication.

31. The bibliography list shows **not the page on which the article is placed**, but the page of citing.
32. The bibliography list does not include **minimum a half of the foreign sources** actually used for writing the article.
33. Foreign sources in the bibliography list are **not given in the alphabetic order**.
34. The bibliography list includes foreign sources given **before the Russian sources or mixed with them**.
35. The article demonstrates **superfluous or groundless citing**.
36. There is **no title of the article given in English** after the bibliography list.
37. There are **no author's initials and family name given in English** after the bibliography list.
38. **There is author's degree and position given in English** after the bibliography list.
39. There is **no place of work of the author and its address given in English** after the bibliography list.
40. After the bibliography list, there is **no summary in English** in proper volume (**150–250** words in upright lettering).
41. There are **no keywords in English** after the bibliography list.
42. There are no **«References»** after the bibliography list.
43. In section «References», when giving a bibliographic reference, the title of the article is not **transliterated and given in italics**.
44. In section «References», when giving a bibliographic reference, after the transliterated title of the article, the **[Translation of the article title into English in square brackets]** does not follow.
45. In section «References», when giving a bibliographic reference, in the English name of the article, the rule of **writing each word with a capital letter (except for the articles)** is not followed.
46. In section «References», when giving a bibliographic reference, after the article name in English, the name of the **Russian source transliterated and in Italics**, does not follow.
47. In section «References», when giving a bibliographic reference, **a correct translation of the source into English** does not follow the transliterated name of the Russian source (a correct translation in this case means a translation that complies with the official English name of the magazine and other standards).
48. In section «References», when giving a bibliographic reference a rule is not followed that the publisher's imprint – **place of publishing – are given in English only**: Moscow, St. Petersburg and etc.
49. In section «References», when giving a bibliographic reference, the rule is not followed that the **publishing house is not translated into English** and is not mentioned in this section at all. In section «References», when giving a bibliographic reference, the rule is not followed of giving the **number of pages in the publication** (500 p.).
50. In section «References», when giving a bibliographic reference, the rule is not followed of **specifying the language of the article** (In Russ.; In Eng.).
51. In section «References», when giving a bibliographic reference, **the rule** is not followed of **translating** phrase «диссертация кандидата юридических наук» into English as Cand. jurid. sci. diss.
52. In section «References», when giving a bibliographic reference, **the rule** is not followed of **translating** phrase “автореферат диссертации кандидата юридических наук» into English as Synopsis of Cand jurid. sci. diss.
53. In section «References», when giving a bibliographic reference, **the rule** is not followed of **translating** phrase «автореферат диссертации доктора юридических наук» into English as Synopsis of Dr. jurid. sci. diss.
54. **The information for citing is not given** at the end of the article: i.e. the title of the article with the full publishing data both in English and in Russian for easy citing of the article.
55. The information for citing does not comply with the rule of putting **each word of the article English name with a capital letter (except for the articles)**.
56. **The quality of the translation into English** does not comply with the scientific publication level.

Dear Authors!

The «Perm University Herald. Juridical Sciences» magazine staff reserves the right not to view and review scientific articles having two or more typical mistakes described above. Thank you for studying the requirements and observing the scientific ethics and the policy of our magazine.